St Thomas College of Engineering & Technology

Approved by AICTE New Delhi, Govt. Of Kerala and Affiliated to Kerala Technological University & Kannur University
Vellilode, Sivapuram PO. Mattanur Via Kannur Pin 670702 Phone 0490 -2401700

IAC meeting report

|	
Date and time of meeting	30 - 03 - 19 12:45 PM
Date of previous meeting	12 - 11 - 18
Action points carried over from previous meeting	Nil

Action point	Responsible person	Target date
2nd Course/Class Committee Meetings	Committee Chairman	03 - 04 - 19 to 06 - 04 - 19.
Internal Audit	Dept. Audit in charges.	April 24 to April 30.
External Audit 1 Even sem 2018 - 19	IAC members	April / May 2019.

Topics discussed

→ Conduct of Class/Course Committee meetings.

→ Forwarding minutes of meeting to IAC Co-ordinator. (Please check spelling & grammer)

→ External Audit - 1 of Even sem 2018 -19.

Major Decisions

* Decided to conduct 2nd Course/Class Committee Meetings of Even sem 18-19 from 03-04-19 to 06-04-19.

* Decided to conduct an Internal Audit during April 24th - 30th (Final date to be announced after discussing with Principal).

Name and signature of the IAC members	Roshitha · N	Avinash PP
	Mouthula . N	Indu Chandran
	Meenu Pradeep	
Name and signature of the IAC Coordinator	REJOY MATHEW	30/3/19

An Institution of St Thomas Educational Society.
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